



SPACE
VOYAGING

Application Guidelines
October 2023

Table of Contents

Table of Contents	2
Scope of the document	3
About Space Voyaging	3
General Requirements	4
Benefits	4
Positions Details	5
Instagram	5
Post Creator	5
Story Creator	5
Twitter	6
Content Creator	6
Blog	6
News Writer	6

Scope of the document

This document is addressed to anyone interested in applying to join the **Space Voyaging Team**. In the following chapters, a description of the project, a list of open positions, general requirements, and detailed information for each position will be provided. For any inquiries, please feel free to contact us via email at info@spacevoyaging.com.

About Space Voyaging

The Space Voyaging project was founded in 2019 with the aim of bringing as many people as possible into the world of Space Exploration.

With more than 100,000 Followers and regular traffic on our blog, we are also an accredited Media/Press Agency for the biggest Space Agencies, such as NASA and ESA, as well as for the most relevant Space Companies, including SpaceX, Thales Alenia Space, Telespazio, Arianespace, Axiom, Leonardo, Airbus, and others. Our Team is dedicated to informing our audience about the latest space missions, insights, discoveries, and technological advancements.

Currently, in an effort to strengthen some areas and explore new ones, you can apply for the following sectors:

- **Instagram:**
 - 2 positions for content creator;
- **Twitter:**
 - 1 position for content creator;
- **Blog:**
 - 4 positions for news writers.

General Requirements

- Applications open on October 23, 2023 and close on November 6, 2023;
- Applications can only be submitted through the [Join Us](#) page on our website;
- You can apply for a maximum of **2** positions;
- You must submit a CV in English;
- A knowledge of the space sector and a strong passion are required for every position;
- All work is done entirely **remotely**;
- For any inquiries, please feel free to contact us via email at info@spacevoyaging.com.

Benefits

Participating in the project allows you to:

- Develop teamwork experience;
- Develop the ability to meet deadlines and deliverables;
- Develop primary and secondary skills that can contribute to your career;
- Publish informative content to share your passion.

Positions Details

Instagram

Post Creator

- **Positions:** 1
- **Tasks:** Create informative posts on space-related topics with a frequency of 2 publications per week.
- **Requirements:**
 - Good technical knowledge (engineering or scientific) of space-related themes;Familiarity with Instagram dynamics, such as selecting the right hashtags, optimal posting times, etc.;
 - Any prior experience in Social Media Management is a plus;
 - Proficiency in using Canva is a plus.

Story Creator

- **Positions:** 1
- **Tasks:** Manage the Instagram page's stories by posting news or interactive content for followers, such as quizzes, Q&A sessions, contests, etc.
- **Requirements:**
 - Strong graphic design skills;
 - Knowledge of Instagram story mechanics (how and when to post, increasing user interaction, etc.);
 - Technical knowledge (engineering or scientific) of space-related topics;
 - Prior experience in Social Media Management is a plus;
 - Proficiency in using Canva is a plus.

Positions Details

Twitter

Content Creator

- **Positions:** 2
- **Tasks:** Create tweets and engage with the international space community.
- **Requirements:**
 - Technical knowledge (engineering or scientific) of space-related topics;
 - Understanding of Twitter mechanics regarding tweets (how to select hashtags, when to post, etc.);
 - Familiarity with key profiles on the platform in the space sector;
 - Prior experience on the platform is a plus.

Blog

News Writer

- **Positions:** 4
- **Tasks:** Write articles about the latest news in the world of space.
- **Requirements:**
 - Technical knowledge (engineering or scientific) of space-related topics;
 - Proficiency in the English language;
 - Ability to write articles quickly;
 - Previous writing experience (even amateur) is a plus;
 - Previous experience with WordPress is a plus.